

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

Part - A

1. Details of the Institution

1.1 Name of the Institution	Sarupathar College
1.2 Address Line 1	Naharani
Address Line 2	P.O. Sarupathar (Golaghat)
City/Town	Sarupathar
State	ASSAM
Pin Code	785601
Institution e-mail address	sprcollege@yahoo.co.in
Contact Nos.	+917399059209 (Principal) +917896446525 (IQAC Coordinator)
Name of the Head of the Institution:	DR. SIDDHESHWAR BORA
Tel. No. with STD Code:	03774277103
	7399059209

Mobile:

Name of the IQAC Co-ordinator:

MR. PRANJAL DUTTA

Mobile:

7896446525

IQAC e-mail address:

sprcollege@yahoo.co.in

1.3 NAAC Track ID (For ex. MHCogn 18879)

ASCOGN11868

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.

This EC no. is available in the right corner- bottom of your institution's Accreditation Certificate)

EC/33/A&A/449 dated 16-09-2004

1.5 Website address:

www.sarupatharcollege.org

Web-link of the AQAR:

<http://www.sarupatharcollege.org/pdf/AQAR%202014-15.pdf>

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B	-	2004	5 year
2	2 nd Cycle				
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC :

DD/MM/YYYY

18/01/2005

1.8 AQAR for the year (for example 2010-11)

2014-15

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

AQAR 2010-11 submitted to NAAC on 22/01/2012

AQAR 2011-12 submitted to NAAC on 07/12/2017

AQAR 2012-13 submitted to NAAC on 07/12/2017

AQAR 2013-14 submitted to NAAC on 07/12/2017

1.10 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.11 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

BA, BPP & PG Courses under KKHSOU,
Guwahati, Assam

1.12 Name of the Affiliating University (*for the Colleges*)

DIBRUGARH UNIVERSITY,
DIBRUGARH, ASSAM (INDIA)

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

NO

University with Potential for Excellence

NO

UGC-CPE

NO

DST Star Scheme

NO

UGC-CE

NO

UGC-Special Assistance Programme

NO

DST-FIST

NO

UGC-Innovative PG programmes

NO

Any other (*Specify*)

NO

UGC-COP Programmes

NO

2. IQAC Composition and Activities

2.1 No. of Teachers

5

2.2 No. of Administrative/Technical staff

3

2.3 No. of students

1

2.4 No. of Management representatives

1

2.5 No. of Alumni

1

2.6 No. of any other stakeholder and
community representatives

1

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2.7 No. of Employers/ Industrialists

2.8 No. of other External Experts

1

2.9 Total No. of members

13

2.10 No. of IQAC meetings held

03

2.11 No. of meetings with various stakeholders: No.

NIL

Faculty

03

Non-Teaching Staff Students

NIL

Alumni

NIL

Others

NIL

2.12 Has IQAC received any funding from UGC during the year? Yes

No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.

International

National

State

Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

The IQAC creates a healthy environment for a healthy academic atmosphere within the campus. To boost the spirit of the students for a healthy academic mindset the IQAC conducts various competitive programmes among the students.

- The IQAC initiates, plans and supervises various activities that are necessary to increase the quality of education imparted in the college.
- It facilitates the creation of learner-centric environment and encourages the teachers to adopt latest technological devices.
- It ensures the documentation of various programmes/ activities of the college.
- It ensures the arrangement of feedback from students on quality related issues.
- It asks HoDs of all departments to conduct SWOT analysis apart from creating formats to source and compile information as per the new online format of the AQAR provided by NAAC.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality Enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
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<ul style="list-style-type: none"> ➤ Appointment of grade IV employee to relieve the additional burden of the existing grade IV employees ➤ Appointment of Night Chowkidar. ➤ Preparation of Academic Calendar ➤ Publication of Wall magazines and Departmental journals. ➤ Strengthening of infrastructural facilities ➤ To upgrade the college Canteen ➤ To conduct SWOT analysis 	<ul style="list-style-type: none"> ➤ A Grade IV employee was appointed ➤ A Night Chowkidar was appointed ➤ Academic Calendar of the college was prepared and distributed among teachers, students and staff members. ➤ Several departments of the college published wall magazines. Department of Assamese published the Annual Print journal titled <i>Panchoi</i> ➤ Various infrastructure facilities within the college campus were developed. ➤ The College Canteen was upgraded with proper drinking water facilities and sitting arrangements. ➤ Data have been collected from all departments and analysis have been made
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* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

The management took a resolution that the IQAC should upload the AQAR in the college website and send it to NAAC.

Part - B

Criterion - I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG	05(KKHSOU)	NIL		
UG	10 (DU) & 02 (KKHSOU)			
PG Diploma	NIL			
Advanced Diploma	NIL			
Diploma	02 (KKHSOU)			
Certificate	NIL			
Others	01(KKHSOU)			
Total	20			
Interdisciplinary	-			
Innovative	-			

1.2 (i) Flexibility of the Curriculum: Core/Elective options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	20 (UG)
Trimester	Nil
Annual	Nil

1.3 Feedback from stakeholders*

(On all aspects)

Mode of feedback :

Alumni Parents Employers Students

Online Manual Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

As an affiliated college it has limitation in the revision of syllabi. Still timely intimation is made by the university to their constituent colleges regarding any change in the syllabi.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

No new Department/Centre has been introduced during the year.

Criterion - II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
25	16	9	NIL	

2.2 No. of permanent faculty with Ph.D.

6

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
3	2								

2.4 No. of Guest and Visiting faculty and Temporary faculty

0

0

14 (temp)

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	04	44	Nil
Presented papers	04	44	Nil
Resource Persons	Nil	Nil	Nil

2.6 Innovative processes adopted by the institution in Teaching and Learning:

CLASS TESTS, INTER CLASS SEMINARS, RECITATION, BOOK REVIEW are conducted by the Departments from time to time to encourage the students.

2.7 Total No. of actual teaching days
During this academic year

180

2.8 Examination/ Evaluation Reforms initiated by
the Institution (for example: Open Book Examination, Bar Coding,
Double Valuation, Photocopy, Online Multiple Choice Questions)

As prescribe by
Dibrugarh University

2.9 No. of faculty members involved in curriculum
Restructuring/revision/syllabus development
as member of Board of Study/Faculty/Curriculum Development workshop

NIL

NIL

NIL

2.10 Average percentage of attendance of students

78%

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
BA (MAJOR)	59	Nil	23.7	65.5	10.8	76
BA (PASS)	186	Nil	40.6	46.8	12.5	32
B.COM	44	Nil	9	74.5	15.5	62.8

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

The IQAC advises the departments to organise talks, seminars, group discussion among the teachers, students, well wishers, alumni etc to uplift the teaching ability and understanding of the students in particular.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	02
UGC – Faculty Improvement Programme	Nil
HRD programmes	Nil
Orientation programmes	02
Faculty exchange programme	Nil
Staff training conducted by the university	Nil
Staff training conducted by other institutions	Nil
Summer / Winter schools, Workshops, etc.	Nil
Others (Short term course)	01

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	11	NIL	11	NIL
Technical Staff	NIL	NIL	NIL	NIL

Criterion - III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

IQAC always tries to encourage faculties to engage themselves in research activities, submit proposals for minor and major projects, attend and present papers in national and international seminars. Continuous effort of the IQAC has helped in increasing in the PhD degrees. The IQAC also encourages the students to bring out their research aptitude and present their papers with their research activities at seminars organised by various departments.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	Nil	Nil	nil	Nil
Outlay in Rs. Lakhs	Nil	Nil	nil	nil

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	Nil	Ni	Nil	Nil
Outlay in Rs. Lakhs	Nil	Nil	Nil	Nil

3.4 Details on research publications

	International	National	Others
Peer Review Journals	--	06	--
Non-Peer Review Journals	--	08	--
e-Journals	05	--	--
Conference proceedings	--	03	--

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	Nil	Nil	Nil	Nil
Minor Projects	Nil	Nil	Nil	Nil
Interdisciplinary Projects	Nil	Nil	Nil	Nil
Industry sponsored	Nil	Nil	Nil	Nil
Projects sponsored by the University/ College	Nil	Nil	Nil	Nil
Students research projects <i>(other than compulsory by the University)</i>	Nil	Nil	Nil	Nil
Any other(Specify)	Nil	Nil	Nil	Nil
Total	Nil	Nil	Nil	Nil

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges
Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences

Organized by the Institution

Level	International	National	State	University	College
Number	--	01	--	--	--
Sponsoring agencies	--	--	--	--	--

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	Nil
	Granted	Nil
International	Applied	Nil
	Granted	Nil
Commercialised	Applied	Nil
	Granted	Nil

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
nil	--	--	--	--	--	--

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

NIL

3.19 No. of Ph.D. awarded by faculty from the Institution

NIL

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF NIL

SRF NIL

Project Fellows NIL

Any other NIL

3.21 No. of students Participated in NSS events:

University level NIL

State level NIL

National level NIL

International level NIL

3.22 No. of students participated in NCC events:

University level NIL

State level NIL

National level NIL

International level NIL

3.23 No. of Awards won in NSS:

University level NIL

State level NIL

National level NIL

International level NIL

3.24 No. of Awards won in NCC:

University level NIL

State level NIL

National level NIL

International level NIL

3.25 No. of Extension activities organized

University forum	NIL	College forum	03
NCC	NIL	NSS	NIL
		Any other	01

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

(i) A special interaction programme with the students was organised by the institution on 'Quality Education: Role of Teacher, Student and Guardian' on 29.6.2015.

(ii) A moral value education class was organised by the Sociology Department of the college on the topic 'Discipline and Student Life' on 9.6.2014.

Criterion - IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	45 bighas			45 bighas
Class rooms				
Laboratories				
Seminar Halls				
No. of important equipments purchased ($\geq 1-0$ lakh) during the current year.	327	327	UGC, ACA Grant	
Value of the equipment purchased during the year (Rs. in Lakhs)	5274756	1045811		6320567
Others				

4.2 Computerization of administration and library

Library facilities have been improved with installation of computers but it was partially completed during the session.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	12635	1878554 1	864	13499	13499	2063303
Reference Books	2489	376550	88	22063	2577	398613
e-Books						
Journals	494	10860	156	1872	650	12732
e-Journals (Newspapers)	3285	14965	360	1600	3645	16565
Digital Database	SOUL 2.0					
CD & Video						
Others (specify)						

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	48	0	6	12	10	8	9	3
Added	8	0	0	0	0	0	0	8
Total	56	0	6	12	10	8	9	11

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

The administration, Accounts Section, Library, Departments etc. are fully computerised. Computers in the administration and office have internet access.

4.6 Amount spent on maintenance in lakhs :

i) ICT	Nil
ii) Campus Infrastructure and facilities	Nil
iii) Equipments	12508
iv) Others	55325
Total :	67833

Criterion - V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

1. Information is displayed in the notice board for easy access of the students.
2. Library informs its readers about new arrival of books etc.
3. Career guidance cell provide latest information suitable for student community
4. Information about the services that are provided by the institution for the support of the students such as career guidance cell, entry into service cell, grievance redress cell are provided in the prospectus

5.2 Efforts made by the institution for tracking the progression

To track the progress of the students the departments conduct two sessional examinations along with class tests, departmental seminars, group discussions, assignments etc.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
1183	--		

(b) No. of students outside the state

01

(c) No. of international students

Nil

Men	No	%	Women	—	No	%
	531	44.88		652	55.11	

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
190	48	136	540		914	193	64	175	720		1152

Demand ratio 1:1.2 Dropout 17 %

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

The Career Counselling Cell and Entry into Services Cell of the college provides reference books related to competitive examinations.

No. of students beneficiaries

39

5.5 No. of students qualified in these examinations

NET SET/SLET GATE CAT
IAS/IPS etc State PSC UPSC Others

5.6 Details of student counselling and career guidance

A Career awareness programme was conducted for the students on 19th August, 2014.

No. of students benefitted

77

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
NIL	NIL	NIL	NIL

5.8 Details of gender sensitization programmes

- Every year Women's day is celebrated by the Women's Cell of the college with some important functions and objectives for the development of the women folk of the nearby areas.
- An interview with Ms.Ratneswari Bora (an active social worker and wife of former Agriculture Minister of Assam) was organised on 21.9.2014

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	NIL	NIL
Financial support from government	41	153520
Financial support from other sources	NIL	NIL
Number of students who received International/ National recognitions	NIL	NIL

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: _____

Criterion - VI_

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision:

To impart quality education to all sections of the society.

Mission:

- To impart value based education to make the students capable of facing the challenges of the modern world.
 - i) To develop competitive environment among the students with good value system to face the contemporary challenging world.
 - ii) To provide facilities for knowledge application regarding expanding of all round development.
- iii) To widen the intellectual horizon of the students and to make them globally competent so as to avail the job and other opportunities opened by Liberalization, Privatisation and Globalisation

6.2 Does the Institution has a management Information System

NO

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

Since this is an affiliated college it doesnot have any direct role in the development of the curriculum. However the affiliating University often asks for suggestions from its affiliated colleges and in this regard two teachers of the institution were members of the board for curriculum development.

6.3.2 Teaching and Learning

The college nurtures critical thinking, creativity and scientific temper among the students to transform them into life-long learners and innovators. The institution arranges group discussions, quiz and other literary competitions besides promoting departmental wall-magazines and other publications and organising educational tours in order to make teaching and learning process more interesting among the students.

6.3.3 Examination and Evaluation

As an affiliated college the institution conducts in-term and end-term semester examinations according to Dibrugarh University. Every year before the commencement of the examinations an examination Committee is formed for the smooth functioning of the entire process. The departments of the college conduct two sessional examinations the scripts of which are evaluated within the departments itself. For the evaluation of the in-term and end-term answer scripts the Affiliating University creates evaluation zones and teachers from colleges are appointed as evaluators

6.3.4 Research and Development

The IQAC encourages the faculty members to pursue research activities. A Research Committee has been constituted to provide and motivate the faculty members and students to pursue research activities by helping them to select their topics of research work .

6.3.5 Library, ICT and physical infrastructure / instrumentation

Digitalization of the library is going on.

6.3.6 Human Resource Management

The IQAC looks after the proper development of the faculty members as well as students. The IQAC ensures that classes are held regularly besides providing opportunity to the faculty members to develop their quality by participating in various seminars, faculty development programmes and various other research works.

6.3.7 Faculty and Staff recruitment

In case of faculty and staff recruitment UGC norms and Govt regulations are followed by the institution. The institution has a Governing body for faculty and staff recruitment. The GB invites a panel of experts of concerning subjects to conduct interviews for recruitment. Before that vacancy advertisements are published in local leading dailies to invite applications.

6.3.8 Industry Interaction / Collaboration

NIL

6.3.9 Admission of Students

Admission is provided to the students on the basis of merit. Special preferences are provided to the physically handicapped students. In order to make the admission process easily understandable, transparent the college constitutes an admission committee comprising of the Vice-Principal, all the heads of the departments, General Secretary of the college, students' union, head assistant and office assistants dealing with the admission branch. The admission committee notifies the dates for issuing prospectus, admission forms etc. The committee shortlists the admission forms submitted by students. The students securing good marks in the qualifying examination get preference. The admission committee preserves the phase-wise lists of selected candidates in accordance with the seat-capacity of the college.

The departmental committee in consultation with the principal, and admission committee serve notices regarding the major entrance tests. The departmental committees hold major entrance tests and select students for pursuing major in the concerned department on the basis of marks obtained in the last qualifying examinations and the entrance test. The departmental admission committee submits the selected candidates list to the college admission committee. The committee takes approval of the Principal and finally the lists of selected students are displayed on the general and departmental notice boards.

6.4 Welfare schemes for

Teaching	FDP
Non teaching	
Students	

6.5 Total corpus fund generated

6100445

6.6 Whether annual financial audit has been done

Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority

Academic				IQAC
Administrative				Principal, Administrative officers and Management.

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

NA

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

The affiliating university has granted autonomy to the college as regard to 20 marks of internal assessment of the students.

6.11 Activities and support from the Alumni Association

Alumni meetings are organised time to time.

6.12 Activities and support from the Parent – Teacher Association

The Parent – Teacher meet held occasionally.

6.13 Development programmes for support staff

Sports complex, College canteen have been developed for all staff and students.

6.14 Initiatives taken by the institution to make the campus eco-friendly

1. New plants were planted to preserve the environment.
2. Pisciculture was introduced.

Criterion - VII_

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

The college canteen was upgraded.
Proper drinking water facility was provided around the campus.
New classrooms were introduced.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

1. To increase the no. of books in the library.
2. To promote pisciculture in the area.
3. To increase the quality of the students as well as improve the result of the institution.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- The Institution has promoted pisciculture within its campus. As a result it has been able to generate funds to carry out various developmental works within the campus.
- Remedial Classes were organised for the candidates having backlogs.

****Provide the details in annexure (annexure need to be numbered as i, ii,iii)***

7.4 Contribution to environmental awareness / protection

A garden of medicinal plants was created by the college within its campus. Saplings of neem and some flower plants were planted in the campus.

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Strength

- Digitalization of the classrooms would make teaching learning process more attractive to the students
- The library and the departments are being equipped with an additional amount of books and journals.

Weakness

- There exists imbalance in student-teacher ratio.
- No national or international seminars could be organised during this period.

Opportunity

- There is scope to collaborate with other institutions of the neighbourhood to improve teaching learning process.
- The faculty members could take up major and minor research projects.
- There is scope to provide vocational training to the students like pisciculture etc.

Threat

- The dropout rate is increasing day by day.
- The imbalance in teacher student ratio creates problems both for the teachers and the learners as the classrooms remain overcrowded.

8. **Plans of institution for next year**

To complete the digitalization of the classrooms and the library.

To equip the library with more books, and both print and e-journals.

To complete the construction of the Boys' and the Girls' Hostels.

AQ. To move forward in the establishment of the Science stream.

To encourage some more faculty members to take up research activities.

Name: PRANJAL DUTTA


07/12/2017

Signature of the Coordinator, IQAC

Name: DR. SIDDHESWAR BORA


07/12/17

Signature of the Chairperson, IQAC

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test

TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission

ANNEXURE I

SARUPATHAR COLLEGE ACADEMIC CALENDAR OF THE COLLEGE FOR 2014-15

Date(s)	Event(s)
16 th July, 2014 (Wednesday)	1) Commencement of the 1 st , 3 rd and 5 th Semester Classes of the B.A/B.Com programmes 2. Notification of class routine in the college. 3. Notification of Course Plan/ Departmental Class Routine in the Departmental Notice Boards of the College. 4. Principal's meet with Teachers of the College 5. H.S. First year Classes to commence. 6. H.S. 2 nd year classes continue.
17 th July, 2014 (Thursday)	Interaction with the 1 st semester students by the Principal and Teachers of the college.
21 st July, 2014 (Monday)	Fresher's Social Day.

24 th & 25 th July, 2013(Thursday & Friday)	Submission of Application forms seeking Major (Arts), Speciality Programme (Commerce) in various subjects of Degree 1 st Semester
29 th & 30 th July, 2014 (Tuesday & Wednesday)	Entrance Test for Major (Arts), Speciality Programme (Commerce) of Degree 1 st Semester.
31 th July, 2014 (Thursday)	1 Declaration of results of Major/ Speciality Programme Entrance Test. 2. Admission into Major/ Speciality Programme of Degree 1 st Semester. 3. Filled in Registration forms for H.S. First year students as per date fixed by the college.
1 st August, 2014 (Friday)	Major/ Speciality Programme of Degree 1 st Semester Classes to commence.
11 th & 12 th August, 2014 (Monday & Tuesday)	Home Assignment to B.A./B.Com Courses.
15 th August, 2014 (Friday)	Independence day (to be observed)
18 th August, 2014 (Monday)	Last date for submission of filled in Registration forms by 1 st Semester Students of B.A./B.Com Programme.
26 th August to 4 th September, 2014	1 st Sessional Examination B.A./B.Com. Programmes in semester system. Terminal Examination of the H.S. Course.
27 th August, 2014 (Wednesday)	Tithi of SriSri Sankardev(Observed by Students)

10 th -13 th September	<p>1 Unit Test for H.S. students.</p> <p>2. Departmental Seminar/ Group Discussion, Activities of Nature's Club, N.S.S., Rover and Crew, Extension Education Programme, Women Cell Programmes will be conducted.</p>
6 th September, 2014 (Saturday)	Students union election & declaration of election results.
8 th ,9 th ,10 th ,11 th & 12 th September 2014	Counselling for the B.A./B.Com. Semester students and Mid- Semester feedback Assessment.
23 rd to 30 th September,2014	Internal Assessment of the B.A./B.Com Programmes through Seminar/ G.D. etc.
30 th September, 2014	Display of 1 st Sessional examination marks in the Departmental notice board.
2 nd October, 2014	Gandhi Jayanti (Day long programme to be observed by Teachers & Students of the college in collaboration with Gandhi Peace Foundation Centre, Naojan)
21 st to 27 th October, 2014	<p>1 2nd Sessional of the B.A./B.Com. Programmes.</p> <p>2. Terminal Examination of H.S.1st Year and H.S. 2nd Year (Arts & Commerce)</p>
25 th October, 2014 (Saturday)	Last date for Form fill up of the B.A./B.Com End Semester Examination.
11 th November, 2014 Tuesday)	<p>1 Last date for notification of 2nd Sessional Examination Marks in the Departmental Notice Board.</p> <p>2. Date of returning answer scripts to students' (H.S. Terminal Examination)</p> <p>3. Completion of B.A./B.Com Programmes.</p>

14 th November, 2014	College Establishment Day
20 th November to 15 th December, 2013	<ol style="list-style-type: none"> 1 End Semester Examination of the B.A./B.Com Programmes 2. H.S.(1st Year and 2nd Year) Test Examination. 3. Form fill-up for H.S. 1st year students (Date fixed by College Authority) 4. Form fill-up for H.S. 2nd Year Students (As per instruction from Council) 5. Display of marks to H.S. students in General Notice Board after 15th days of Examination.
16 th to 22 nd December, 2014	College Week (Including Prize Distribution Day)
16 th December, 2014 to 15 th January, 2015	Semester End Vacation for the Teaching Staff.
1 st January, 2015 (Thursday)	Programme for welcoming New Year's Day.
16 th & 17 th January, 2015	<ol style="list-style-type: none"> 1 Commencement of Even Semester Classes of the B.A./B.Com programmes (2nd, 4th & 6th) Semesters. 2. Principal's meet with Teachers of the college. 3. Notification of Class Routine (College and Departmental) course plan etc. in the Notice Boards. 4. H.S. 2nd Year Classes to continue.
22 nd , 23 rd , 24 th , 27 th , 28 th , 29 th & 30 th Jan, 2015	H.S 1 st Year Annual Examination (Subject to adjustment following the Examination Programmes of Dibrugarh University and AHSEC.)
25 th January 2015, Sunday	Saraswati Puja (Day long programme to be observed by Teachers, office staff and Students' Union of the college)

26 th January,2015 Monday	Republic Day, Day long programme to be observed by the teachers' unit, office staff and Students' Union of the college.
20 th to 28 th February, 2015	Declaration of the results of Odd Semester B.A./ B.Com programmes.
20 th February, 2015	Declaration of H.S. First Year (Arts & Commerce) Results. (Admission & Commencement of classes as per dates fixed by the College Authority)
20 th February to 5 th March, 2015	1 1 st Sessional Examination of the 2 nd , 4 th & 6 th Semester of the B.A./B.Com programmes. 2. H.S. Final examination as per Council Routine and other Examination of D.U. as per University Routine.
1 st to 6 th March, 2015	Counselling for the students of the B.A./B.Com programmes and Mid-Semester feedback Assessment (one day)
8 th March, 2015	International Women's Day to be observed by the Women's Cell of the college
20 th to 26 th March, 2015	1 Notification of 1 st Sessional Examination Marks of the 2 nd , 4 th & 6 th Semester B.A./ B.Com Programmes in the Departmental Notice Board. 2. Internal Assessment for 2 nd , 4 th and 6 th Semester of the B.A/B.Com programmes through Seminar/ Group Discussion etc.
18 th to 30 th April, 2015	2 nd Sessional Examination of the B.A./B.Com programmes.
.27 th April, 2015 (Monday)	Last date for form fill up of the B.A./B.Com End Semester Examination.
9 th May, 2015 (Saturday)	1 Last date for notification of 2 nd Sessional Examination Marks of the B.A./B.Com programmes in the Departmental notice board.

	2. Completion of Even Semester classes of the B.A./ B.Com Programmes.
18 th May to 15 th June, 2015	End Semester Examination of the B.A./B.Com programmes.
15 th June to 20 th July, 2015	1. Admission notice and completion of the admission process in the B.A./B.Com 1 st Semester Classes. Admission to the B.A/B.Com 3 rd & 5 th Semester Classes.
16 th June to 15 th July, 2015	Semester End Vacation for the Teaching Staff of the college.

Annexure II

IQAC, SARUPATHAR COLLEGE

STUDENTS FEEDBACK MECHANISM 2014-15

Sl. No	Questions/Aspects	Feedback Options			
1.	Unit Tests/class tests are held regularly	Yes:78%	No:12%		
2.	Percentage of course covered per session/semester	(Below 30%) covered :00%	(30%-50%) covered :03%	(50%-80%) covered :46%	(Above 80%):51%
3.	Departmental Seminars and group discussions are held at regular intervals	YES:76%	NO:24%		
4.	Teachers come to class well prepared	Yes:84%	No:	Mostly:10%	Sometimes: 06%
5.	Accessibility of Teachers	Most Often:70%	Sometimes:30%	Not at all:	
6.	Inter-Disciplinary classes are taken	Yes:22%	No:78%		

7.	Involvement in departmental projects	Yes:89%	No:11%		
8.	Satisfaction in case of current teaching method	Yes:81%	No:19%	Sometimes:	
9	Problem with classroom atmosphere	Yes:81.5%	No:17.5%		
10.	Opportunity for educational tours/field study	Yes:55%	No:45%		
11.	Library Service	Excellent:42%	Satisfactory:39%	Below average:19%	